



Policy as to the use of CYCA's marina

(as at 19 December 2023)

This policy is a By-Law Policy of Cruising Yacht Club of Australia ("CYCA") – clause 2.16 of the By-Laws refers – and is a policy referred to in By-Law 4.1(g).

This policy should be read in conjunction with CYCA By-Laws Section 4 as well as any CYCA marina berthing licence or CYCA visiting yacht berthing agreement (whichever is relevant) and applies to any vessel berthed at the marina. In the event of an inconsistency between this policy and any such licence or agreement (and By-Laws Section 4) the provisions of the licence or agreement and By-Laws Section 4 prevail.

Pollution

- The discharge of any substance into Marine Waters, including dusts, sewage, oily bilge water, fuel or chemicals, is in breach of the Environmental Legislation and can result in substantial fines and penalties. In the event of any accidental discharge, you must notify the Marina office immediately and endeavour to contain the spillage to the best of your ability using the spill kits on site (green bins).

Bilge water and contaminants

- Under no circumstances may oily or contaminated water be discharged from bilges. Any oil or fuel should be removed using a vacuum pump or absorbent pads (absorbent pads can be purchased from the marina for a reasonable fee) advice should be sought from the marina administrator regarding how to dispose of any waste. Fuel or oil-soaked absorbents must not be placed in general waste (landfill) bins please use the bin located next to the waste oil drum located in the large carpark.
 - All spills must be reported to the Operations or Duty Manager; and
 - Any rectification works or expenses will be the boat owner's responsibility and will be charged to the boat owner's account.

Plastics & sustainability

- Environmental targets include the elimination of single use plastic bags and reduction of other single use items throughout the Marina. 'Keep Cups' and refillable water bottle are encouraged.

Exotic pest species in the marina

- It is required that Licencees, contractors and staff report sightings of suspicious potential exotic pest species to marina management, who will pass this on to the relevant government department. Information is available at the links below:
<https://www.dpi.nsw.gov.au/fishing/aquatic-biosecurity/pests-diseases/marine-pests>
https://www.dpi.nsw.gov.au/data/assets/pdf_file/0003/637590/marine-pests-booklet.pdf

Recycling

- The CYCA commits to sustainable and proactive environmental practices and aims to recycle whenever possible and divert at least 75% of all waste from landfill. This target requires the full support of berthing & mooring customers. We endeavour to provide adequate facilities for recycling of glass, plastics, paper, cans, batteries, waste oil, and scrap metal. Please separate waste at the point of use to make recycling easier once you return to shore. Proceeds from Return & Earn collections will be used to support the Youth sailing Academy.

Vessel Maintenance

- Major repairs, spray painting and vessel fit out whilst berthed at the marina is prohibited. Contractor rules and site inductions apply to all paid and unpaid workers attending to vessel maintenance. Minor repairs, detailing, cleaning, non-spray painting and mechanical adjustments or electrical works will be permitted at the marina provided that no nuisance or interference with or fire risk to others using the marina is caused by such work. All on-board work must be carried out so as not to cause pollution (airborne, water) and conducted in line with EPA legislation and Workcover requirements. Any material including spilt paint etc. on CYCA assets or adjacent vessels MUST be cleaned off and/or removed immediately. Any rectification works or expenses incurred from damage arising from any works will be the boat owner's responsibility and will be charged to the boat owner's account.

Obstructions

- No part of a vessel should overhang or protrude onto a walkway, including bowsprits anchors, davits and tenders.

Fire-fighting Equipment

- The use of fire hose reels for washing of boats is in breach of fire regulations and is not permitted. All fire equipment is provided for the sole use of fighting fires and may not be used for other purposes.

Trolleys

- Trolleys are provided for the sole benefit of Members and visiting yachts and must be returned to a storage bay after use. Non-Member contractors and trades are not permitted to use Marina trolleys.

Items left on the dock

- Sails, dinghies or equipment must not be stored on the Marina otherwise than during the period during which the vessel is participating in any scheduled race (in which case they must be removed on the earlier of the return of the vessel from the race or at the conclusion of a regatta running for consecutive days or if the vessel is not involved in a race or regatta, 1 day after the items are placed on the Marina) and then only in a manner that enables the reasonable use of the Marina by other persons.
- Any sails, dinghies, equipment, gear or other personal items which are left on or about the Marina shall be at the owner's sole risk and CYCA has no responsibility for its safe keeping. Unless permitted in the above paragraph to remain for a longer period, any such equipment that is left for more than a day may be removed and disposed of by CYCA and the owner shall have no claim against CYCA for such removal and/or disposal.
- A dock box may only be placed on the marina with the prior approval of the Marina Administrator and in accordance with their directions and must be removed upon the request of the Marina Administrator.
- The use of stairs alongside vessels is only permitted with the Marina Administrators permission and must not impede access to neighbouring vessels.



CRUISING YACHT CLUB OF AUSTRALIA

Home of the Rolex Sydney Hobart Yacht Race

Mooring lines

Vessel owners must ensure mooring lines are of a suitable material, condition, and strength to provide security of the vessel in all anticipated weather conditions. Lines should be protected against chafe and replaced at the frequencies deemed necessary by rope manufacturers.

- The condition of mooring lines and the need for replacement are at the discretion of the Operations staff.
- Mooring lines are recommended to be made of/to the following size guide:
 - silver or nylon 3 strand braided line
 - For yachts up to 30 feet a minimum of 14mm
 - For yachts up to 40 feet a minimum of 16mm
 - For yachts up to 50 feet a minimum of 18mm
 - For yachts up to 60 feet a minimum of 20mm
 - Braided dock line
 - For yachts up to 30 feet a minimum of 10mm
 - For yachts up to 40 feet a minimum of 12mm
 - For yachts up to 50 feet a minimum of 14mm
 - For yachts up to 60 feet a minimum of 16mm
- Mooring compensators/shock absorbers are recommended for lines shorter than 2 metres and are required for lines shorter than 1 metre.
- Relocating of cleats and/or fitting of extra cleats is not permitted. Consultation is required with the Operations Manager should there be a need to adjust cleat locations.
- Fenders are:
 - Permitted to be fitted to the outer cover board
 - To be kept clean and free of marine growth
 - To be inflated to a pressure to protect the marina from damage from berthed vessels
 - To be of a suitable operating standard at the discretion of the Operations staff
- Should berthing lines or fenders fall below the above standard and the Operations staff advise you of the required remedial works these works must be undertaken within 14 days. Failure to comply with this direction may result in the Operations staff undertaking the remedial works and invoicing the cost to the boat owner's account.

Shore power

The CYCA provides power for use on your recreational vessel with a connection to the marina's low voltage electrical supply which is connected to a copper-based electrical protective earthing system.

An isolating transformer may reduce corrosion activity caused by the coupling of your recreational vessel's earth to the marina's electrical protective earthing system and/or other recreational vessels. Galvanic isolators complying with AS/NZS 3004.2 Clause 4.6.4 may be used to reduce these effects.

- The current rating of the flexible cord shall not be less than 15 amps
- The flexible cord shall be in one length
- The flexible cord shall be heavy duty 3 core (including earthing conductor) sheathed cord type complying with AS3191
- All components shall be in good condition, i.e. no corrosion on electrical contacts and no damage to the cord sheath etc.
- All leads, plugs and safety protection circuits require inspection every month, it is the responsibility of the vessel owner to the condition of the cables, leads and safety protection switches
- It's the responsibility of the vessel owner to maintain the power lead:
 - Testing and tagging every 6 months is required and must always show a current certification sticker that is signed by a licensed electrical contractor
 - The cabling plug and socket ends must be checked for corrosion on all exposed terminals
 - All cable ends must be waterproof and free of any damage
- Leads are not to be wrapped around pedestals etc.
- Leads are to be kept clear of 'pinch points' e.g. Pile guides, between yachts and the marina etc.
- Leads are not to come into contact with sea water
- Leads are to be removed from the dock when not in use

Members free night

Members are granted 1 (one) night at no charge under the following conditions:

- If the vessel has been booked in advance with the Marina Administrator
- If the members account is not in arrears
- If the member has not berthed a vessel within the previous 7 days
- If the member does not have a 3 year or Quarterly berthing licence

Note- a vessel may only have one night's no charge berthing per week irrespective as to whether it is owned by one member or a syndicate of members. Also a member may only have one no charge berthing per week, irrespective of the number of vessels the member may own or have an interest in.

By order of the Board