



CRUISING YACHT CLUB OF AUSTRALIA
Home of the Rolex Sydney Hobart Yacht Race

SAILSYS CREW LISTS

HOW TO

WHY?

- The Sydney Harbour Friday Twilight Inquiry recommended that all Skippers, Boat Captains and/or Owners have the emergency contact details for all crew members who are racing on board their yacht
- This can be done easily through Sailsys
- Crew should fill out their crew profiles, including emergency contact details
- This information is incredibly important should an incident occur
- If a crew member is not a member of any Club, they should sign up for a SailPass because it:
 - Provides insurance coverage through Australian Sailing; and
 - Is available free of charge [here](#) for the season

ADDING CREW

There are two ways to add your crew:

1. Through your unique QR Code
2. Through your Crew Register

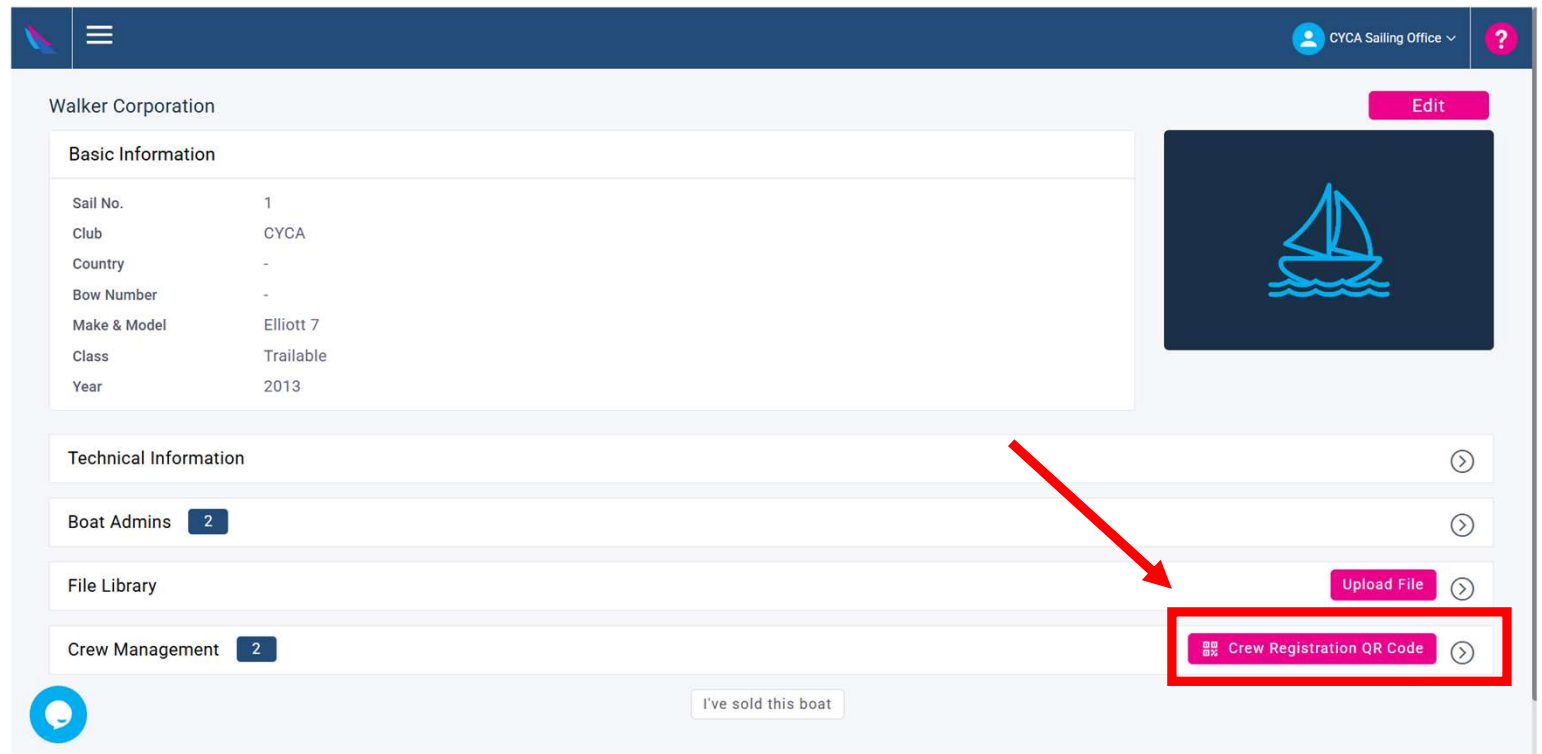
1. QR CODES TO ADD CREW

A quick way to add crew is through your boat's unique QR code.

Crew can do this themselves as they step on board!

Get your QR Code:

1. Log on to your Sailsys account
2. Head to "Boat Profile" in the main menu
3. "View" your profile
4. Select "Crew Registration QR Code"



Walker Corporation

Basic Information

Sail No.	1
Club	CYCA
Country	-
Bow Number	-
Make & Model	Elliott 7
Class	Trailable
Year	2013

Technical Information

Boat Admins 2

File Library

Crew Management 2

[Crew Registration QR Code](#)

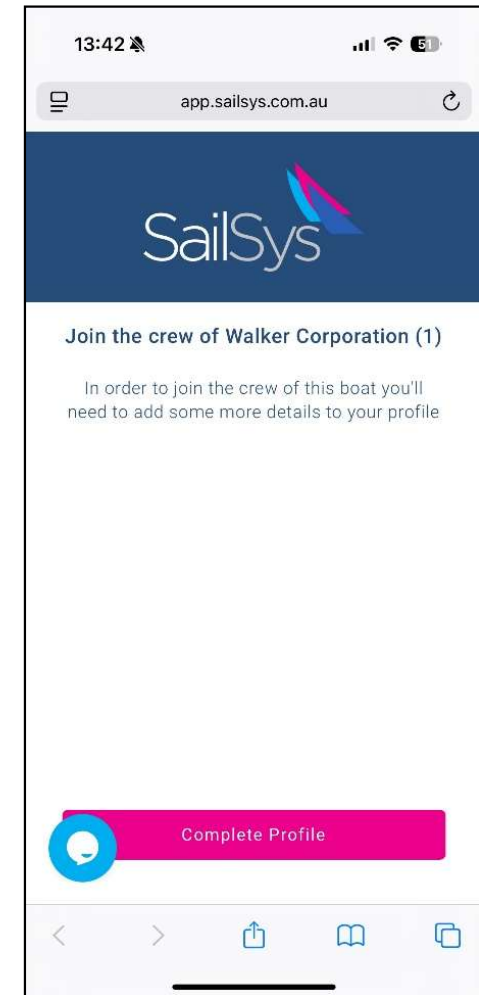
QR Code

Add your crew:

1. Print your QR Code or have this open on your phone.
2. Get your crew to scan the code and complete their profile as they jump on board!

This will automatically add them to your next race.

This is what your crew will see on their mobile phones →



2. CREW REGISTER TO ADD CREW

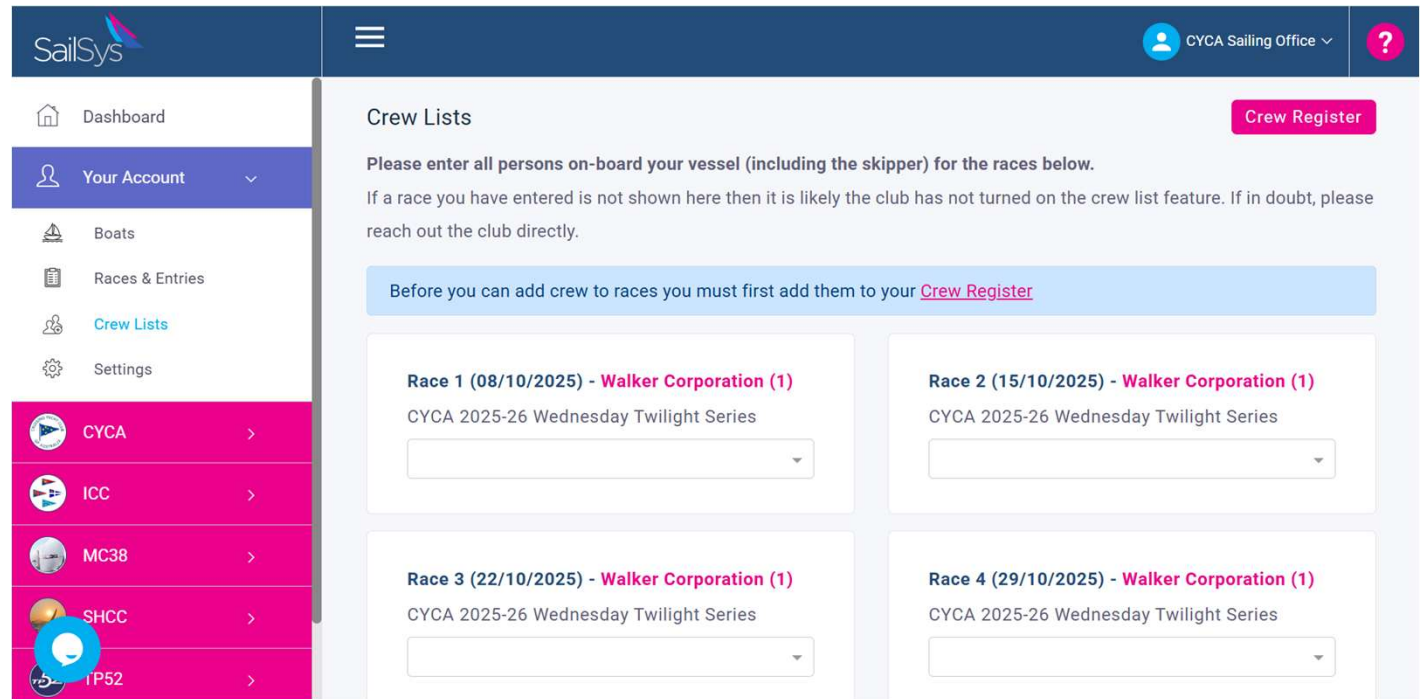
Log in to your Sailsys Account.

Your crew list can be found under
“Your Account” → “Crew Lists”

All races you have entered will
show.

If you already have crew in your
“Crew Register”, you can add them
straight to the relevant race.

If not, you will need to add them to
your “Crew Register” in the top right
corner



The screenshot displays the Sailsys web application interface. The top navigation bar is dark blue with the Sailsys logo on the left, a hamburger menu icon in the center, and a user profile section on the right labeled 'CYCA Sailing Office' with a dropdown arrow and a help icon. A sidebar on the left contains a list of navigation items: Dashboard, Your Account (selected), Boats, Races & Entries, Crew Lists, and Settings. Below these are five colored buttons for different racing series: CYCA, ICC, MC38, SHCC, and IP52. The main content area is titled 'Crew Lists' and includes a 'Crew Register' button in the top right. It contains instructions for adding crew and a list of four races, each with a dropdown menu for selecting crew members.

Sailsys

Dashboard
Your Account
Boats
Races & Entries
Crew Lists
Settings

CYCA
ICC
MC38
SHCC
IP52

Crew Lists [Crew Register](#)

Please enter all persons on-board your vessel (including the skipper) for the races below.
If a race you have entered is not shown here then it is likely the club has not turned on the crew list feature. If in doubt, please reach out the club directly.

Before you can add crew to races you must first add them to your [Crew Register](#)

Race 1 (08/10/2025) - Walker Corporation (1)
CYCA 2025-26 Wednesday Twilight Series

Race 2 (15/10/2025) - Walker Corporation (1)
CYCA 2025-26 Wednesday Twilight Series

Race 3 (22/10/2025) - Walker Corporation (1)
CYCA 2025-26 Wednesday Twilight Series

Race 4 (29/10/2025) - Walker Corporation (1)
CYCA 2025-26 Wednesday Twilight Series

CREATE YOUR CREW REGISTER

SailSys

Dashboard

Your Account

Boats

Races & Entries

Crew Lists

Settings

CYCA

ICC

MC38

SHCC

TP52

Crew Register

Invite your crew to create a SailSys account so they can keep their information and emergency contact details up to date. Once invited, you can add your crew to races.

Boat: Walker Corporation (1) [Copy Crew](#)

Name	Email	AS Number	Account Status	Profile Status	Invite Crew
CYCA Sailing Office	sailingoffice@cyca.com.au	-	Registered	...	Remove
SailSys Handicapping	boatadmin@sailsys.com.au	-	Registered	...	Remove

[Back to Crew Lists](#)

1. Invite crew using their first name, last name and email address.
2. Crew will receive an email which prompts them to complete all details. Once done, the profile status will turn to a green tick.

NB – for those with multiple boats, you can toggle through them using the drop down menu.

**Please contact the Sailing Office if
you have any issues.**